



Michele Schmitt

Cleveland

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Overview

Michele is a paralegal in the firm's Litigation Practice Group with experience supporting insurance defense matters involving commercial trucking, medical malpractice and general liability claims. She has over 20 years of experience assisting attorneys throughout all phases of litigation, from case inception through trial, and has extensive experience managing discovery, preparing pleadings, coordinating depositions, analyzing medical and litigation records, and organizing complex case materials.

Drawing on her background in high-exposure and complex defense litigation, Michele works closely with attorneys, clients, insurance adjusters, corporate representatives, medical providers and expert witnesses to help ensure matters progress efficiently and strategically. Known for her attention to detail, proactive approach and strong organizational skills, she helps legal teams navigate demanding litigation schedules while maintaining a high level of accuracy and responsiveness.

Michele is committed to providing reliable support and exceptional client service throughout the litigation process. She takes pride in helping clients feel informed and prepared, contributing to a collaborative and well-organized defense strategy in even the most complex matters.

Credentials

EDUCATION

- Academy of Court Reporting, Associate's Degree, Paralegal Studies & Business Organization
 - Certified Paralegal
 - e-Discovery Certificate
 - Active Notary & Online Notary Public