



Michelle D. O'Hara

Office Administrator

Cleveland

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Overview

Michelle is a highly accomplished legal professional with over 20 years of experience in litigation and management of Legal Support and Litigation Assistants.

Michelle began her legal journey as a court reporter and quickly moved into a legal support position, where she provided valuable assistance to litigation attorneys. She continued with her career path moving on to becoming a Legal Support Manager overseeing legal support staff and paralegals. Michelle has proven herself as a leader and has been proactive in volunteering for critical teams, mentoring programs, software development, and client projects. In addition, she was instrumental in launching a firm-wide workflow project and assisted in developing a workflow coordinator position within the firm to effectively monitor and manage attorney work product.

Credentials

EDUCATION

- Applied Business in Court Reporting, Associate's Degree

Memberships

- Association of Legal Administrators, Cleveland Chapter, Member